



Traditional and Progressive.
Mission-Driven.
Searching and Faithful.
Invitational and Inclusive.
An Open and Affirming Congregation

CHILDCARE SPECIALIST

Position Responsibilities and Expectations

Position Summary:

The Childcare Specialist serves the congregation of Naples United Church of Christ, providing safe, secure, dependable and nurturing care for infants and toddlers in a welcoming environment while families are worshipping at church. This is an hourly, part-time position that reports to the Director of Children's Ministry.

Key Responsibilities:

- Responsible for providing age-appropriate care, which includes
 - Feeding
 - Changing diapers
 - Escorting children to the bathroom
 - Holding children, if needed
- Maintaining a safe environment
- Sitting with and cheerfully interacting with children through games, stories, and play
- Reading books and playing faith-based songs
- Staying until all children are secured with a responsible adult named on the child's registration form.
- In the event of an emergency notifying the parent via text message
- Straightening the nursery room and clean any toys/beds before leaving the nursery.

Expectations:

- Be polite, polite and friendly to all children, parents, co-workers and congregational members
- Be reliable, dependable, trustworthy and timely
- Work all Sunday worship services, including holidays, unless absence approved in advance
- Work all weekday special church services and events, Congregational Meetings, etc.
- Communicate in writing to the Director of Children's Ministry any planned absences with an advance two-week notice
- Communicate any unplanned absences at least 2 hours prior
- Must adhere to Safe Church Policy

Qualifications:

- Must have reliable transportation
- At least three (3) years experience with care for infants and toddlers
- Ability to adapt and interact with a variety of personalities
- Satisfactory completion of background check and drug screening
- Certifications: CPR and First Aid for infants and toddlers
- Completion of DCF training

Compensation:

- Starting range: \$15-17 per hour
- Paid bi-monthly

Supervisor: Director of Children’s Ministry

FLSA Status: Part-time (4+ weekly), non-exempt, hourly

Schedule: Sundays, plus

Anticipated Start Date: Immediate

Naples UCC values diversity in all its forms.

To Apply:

Childcare Specialist Search
Naples United Church of Christ
5200 Crayton Road
Naples, Florida 34103
jobs@naplesucc.org